State of Maryland
Procurement Improvement Council (PIC)
March 14, 2023
1:00 PM – 3:00 PM

Meeting ID
meet.google.com/fve-mkco-rbe
Phone Numbers
(US)+1 405-578-5223
PIN: 523 267 218#

Agenda

1.	Welcome and Introductions of the PIC Members and Attendees Mike Haifley, Acting Chief Procurement Officer (CPO), PIC Chair, and Jamie Tomaszewski, Chief Administrative Officer, DGS OSP	1:00
2.	Topics for Discussion	
	A. Overview of PIC Statutory Responsibilities *(list at the bottom of the agenda)*	1:15
	B. Establish Bi-Laws for the PIC	1:30
	C. Request for Volunteers for the PIC Workgroups/Updates from the Chairs: Terms & Conditions Workgroup – Judy Urban Better Vendor Communication Workgroup – Valerie Radomsky eMMA User Entities Workgroup – Jamie Tomaszewski	1:45
	D. Maryland Procurement Academy – eMMA Training, Certified Maryland Procurement Officer (CMPO) and Certified Maryland Procurement Associate (CMPA) Training Program Updates – Victoria Steeger, Chief Learning Officer, DGS OSP	2:30
	E. Open Discussion	2:40
3.	Closing Remarks	2:55
4.	Adjournment	3:00

Maryland Efficient Grant Application (MEGA) Council **LINK** – **For your Review:** Nonprofit Organizations that are PIC members should provide updates of any grant issues that may also effect procurements for these entities.

PIC Members

PIC Member / Title	Organization or Agency	Name of Member or Designee
Chief Procurement Officer (CPO), Chair	Department of General Services (DGS) Office of State Procurement (OSP)	Mike Haifley
State Treasurer or Designee	State Treasurer's Office	Dereck Davis / Jon Martin
Chancellor of USM, Designee	University System of Maryland (USM)	Thomas Hickey
Secretary of DoIT or Designee	Dept. of Information Technology (DoIT)	
Secretary of Transportation, Designee – Chief of Procurement	Maryland Dept. of Transportation (MDOT)	Valerie Radomsky
Procurement Advisor of the Board	Board of Public Works (BPW)	Gabe Gnall
Special Secretary for GOSBA or Designee	Governor's Office of Small, Minority, and Women Business Affairs (GOSBA)	Alison Tavik
Secretary of Juvenile Services, Designee	Dept. of Juvenile Services (DJS)	Kara Aanenson / Debbie Thornton
Secretary of Human Services, Designee – Acting Director of Procurement	Dept. of Human Services (DHS)	Nneka Willis-Gray
Secretary of Health, Designee – Director of Procurement	Dept. of Health (MDH)	Jim Beauchamp
State Superintendent of Schools, Designee	Maryland State Dept. of Education (MSDE)	Jenna Meinl
Senate Member	Maryland General Assembly	Senator Melany Griffith
House of Delegates Member	Maryland General Assembly	Delegate Nicholas Charles

Local Government Member with Expertise in Local Procurement Matters *	Anne Arundel County Public Schools, Supervisor of Purchasing	Mary Jo Childs Appt. Confirmed 8/14/2020 *(New term 5/6/2021 - 5/5/2023)*
Social Services Member #1 *	501(C) Solutions, Owner	Nancy Hall Appt. Confirmed *(Term 7/1/2021 - 6/30/2025)*
Social Services Member #2 *	The National Center for Children and Families	Sheryl Brissett Chapman, Ed.D. Appt. Confirmed *(Term 7/1/2021 - 6/30/2025)*
Veteran-Owned Business Member *	Project Opportunity, Founder	Joseph Giordano Appt. Confirmed *(Term 7/1/2021 - 6/30/2025)*
1. General Public Member with Expertise in State Procurement Matters **	Dashiell Law Office	Robert Fulton Dashiell
2. Minority-, Women- or Veteran-Owned Business Member **	U.S. Small Business Administration, Office of Government Contracting, Acting Director	Wallace Sermons
3. Minority-, Women- or Veteran-Owned Business Member **	Alaco Consulting	Ed Tay

*Note: * Appointed by Governor with advice and consent of Senate;*
*** Appointed by the Presiding Officers of the General Assembly.*

PIC Statutory Responsibilities

(1) Ensure that the State's procurement system is utilizing the most advanced procurement methods and management techniques, including policies, procedures, and forms for all procurement activity and contract management;

(2) Effect and enhance communication between State units on procurement matters, with an emphasis on disseminating information on current developments and advances in procurement methods and management;

(3) Provide a forum for the discussion of specific procurement issues and problems that arise, including:
   i. Procurement officer training;
   ii. Risk analysis and insurance requirements;
   iii. Management of *eMaryland Marketplace* and other Internet procurement resources;
   iv. Use of *eMaryland Marketplace* and compliance with State Finance and Procurement Article (SFP) §17–502;
   v. Use of intergovernmental cooperative purchasing agreements; and
   vi. Any other issues or problems identified by the Council;

(4) Advise the Board on problems in the procurement process and make recommendations for improvement of the process;

(5) Review existing procurement regulations to:
   i. determine whether they fulfill the intent and purpose of the law, especially as it relates to fostering broad–based competition; and
   ii. make recommendations on the regulations, if revising and restructuring them will result in easier understanding and use; and

(6) Advise the General Assembly on proposed legislation in order to enhance the efficiency and transparency of State procurement.