State of Maryland
Procurement Improvement Council (PIC)
December 12, 2023
1:00 PM – 3:00 PM

Meeting ID
meet.google.com/oiv-ywix-jtj

Phone Numbers
(US)+1 650-530-7339
PIN: 684 561 499#

Agenda - Revised

1. Welcome and Introductions of the PIC Members and Attendees 1:00
   Mike Haifley, Acting Chief Procurement Officer (CPO), PIC Chair, and Jamie Tomaszewski, Acting Deputy CPO, DGS OSP

2. Topics for Discussion

   A. New PIC Statute changes effective October 1, 2023 and Introduction of new PIC Members 1:10
   Mike Haifley

      i. Brooke Lierman, Comptroller of Maryland – Being added to PIC and general goals for improving efficiencies and transparency
      ii. Zenita Hurley, Office of the Attorney General (OAG) Designee – OAG goals and interests in being appointed to PIC

   B. Continuous Procurement Reform 1:40
   Mike Haifley, Jamie Tomaszewski, Wallace Sermons

      i. Template Revisions
      ii. Value Stream Mapping:
         a. OSP's BPW process;
         b. OSP's PRG (internal) & GOSBA & Agencies (external) processes;
         c. IFB process; and
         d. RFP process.

C. PIC Workgroups – Updates from the Chairs: 1:55
Better Vendor Communication Workgroup – *Valerie Radomsky*
eMMA User Entities Workgroup – *Jamie Tomaszewski*
MBE Workgroup – *Wallace Sermons*
Pay for Success Workgroup – *Jamie Tomaszewski*
Terms & Conditions Workgroup – *Judy Urban*

D. Maryland Procurement Academy Training Update – *Shae Cronin, DGS OSP* 2:25

E. eMMA Update – *Fred Payne, DGS OSP* 2:35

F. Open Discussion 2:45

3. Closing Remarks 2:55

4. Adjournment 3:00

FYI: Maryland Efficient Grant Application (MEGA) Council ***LINK*** *– Nonprofit Organizations that are PIC members should provide updates of any grant issues that may also affect procurements for these entities.*

PIC Members

PIC Member / Title	Organization or Agency	Name of Member or Designee
Chief Procurement Officer (CPO), Chair	Department of General Services (DGS) Office of State Procurement (OSP)	Mike Haifley
State Treasurer or Designee	State Treasurer's Office	Dereck Davis / Jon Martin / Cissy Blasi
Chancellor of USM, Designee	University System of Maryland (USM)	Thomas Hickey
Secretary of DoIT or Designee	Dept. of Information Technology (DoIT)	Carla Thompson
Secretary of Transportation, Designee – Chief of Procurement	Maryland Dept. of Transportation (MDOT)	Valerie Radomsky

Procurement Advisor of the Board	Board of Public Works (BPW)	Gabe Gnall
Special Secretary for GOSBA or Designee	Governor's Office of Small, Minority, and Women Business Affairs (GOSBA)	Maria Martinez / Alison Tavik
Secretary of Juvenile Services, Designee	Dept. of Juvenile Services (DJS)	Kara Aanenson / Ronald Colbert / Tiffany Johnson
Secretary of Human Services, Designee – Director of Procurement	Dept. of Human Services (DHS)	Nneka Willis-Gray
Secretary of Health, Designee – Director of Procurement	Dept. of Health (MDH)	Calvin Johnson / Alison Barry
State Superintendent of Schools, Designee	Maryland State Dept. of Education (MSDE)	Jenna Meinl
Senate Member	Maryland General Assembly	
House of Delegates Member	Maryland General Assembly	Delegate Nicholas Charles
The Comptroller or Designee *(effective 10/1/2023)*	Office of the Comptroller	Brooke Lierman / Jasmine Clemons
The Attorney General or Designee *(effective 10/1/2023)*	Office of the Attorney General	Anthony Brown / Zenita Hurley
Local Government Member with Expertise in Local Procurement Matters *	Director of the Montgomery County Office of Procurement	Avinash (Ash) Shetty Appt. Confirmed 4/7/23 *(Term 1/1/23 - 12/31/25)*
Social Services Member #1 *	501(C) Solutions, Owner	Nancy Hall Appt. Confirmed *(Term 7/1/2021 - 6/30/2025)*
Social Services Member #2 *	The National Center for Children and Families	Sheryl Brissett Chapman, Ed.D. Appt. Confirmed *(Term 7/1/2021 - 6/30/2025)*
Veteran-Owned Business Member *	Project Opportunity, Founder	Joseph Giordano Appt. Confirmed *(Term 7/1/2021 - 6/30/2025)*

1. General Public Member with Expertise in State Procurement Matters **	Dashiell Law Office	Robert Fulton Dashiell
2. Minority-, Women- or Veteran-Owned Business Member **		
3. Minority-, Women- or Veteran-Owned Business Member **	Alaco Consulting	Ed Tay

*Note: * Appointed by Governor with advice and consent of Senate;*
*** Appointed by the Presiding Officers of the General Assembly.*

PIC Statutory Responsibilities

(1) Ensure that the State's procurement system is utilizing the most advanced procurement methods and management techniques, including policies, procedures, and forms for all procurement activity and contract management;

(2) Effect and enhance communication between State units on procurement matters, with an emphasis on disseminating information on current developments and advances in procurement methods and management;

(3) Provide a forum for the discussion of specific procurement issues and problems that arise, including:
   i. Procurement officer training;
   ii. Risk analysis and insurance requirements;
   iii. Management of *eMaryland Marketplace* and other Internet procurement resources;
   iv. Use of *eMaryland Marketplace* and compliance with State Finance and Procurement Article (SFP) §17–502;
   v. Use of intergovernmental cooperative purchasing agreements; ~~and~~
   vi. strategies to increase the participation of small, minority-owned, and women-owned businesses in procurement contracts; and *(effective 10/1/2023)*
   vii. Any other issues or problems identified by the Council;

(4) Advise the Board on problems in the procurement process and make recommendations for improvement of the process;

(5) Review existing procurement regulations to:
   i. determine whether they fulfill the intent and purpose of the law, especially as it relates to fostering broad–based competition; and
   ii. make recommendations on the regulations, if revising and restructuring them will result in easier understanding and use; and

(6) Advise the General Assembly on proposed legislation in order to enhance the efficiency and transparency of State procurement.